**Minutes of the Liberty Public Library**

**Board of Trustees Meeting**

**August 22, 2023**

The meeting was called to order at 6:00 PM by Karen Kaner.

Present: Karen Kaner, Barbara Kelly, Marjorie Linko, Kathy Sauchuk, Sherry Silver

 (Beth Mastro – guest)

Absent: Teri Beimler

**Minutes of Previous Meeting**: Motion was made by Barbara to accept the meeting minutes of July 25, 2023; seconded by Sherry Silver; unanimously approved.

**Librarian’s Report**: Marjorie Linko reviewed youth and adult programs in the program report and gave an overview of the successful programs held during this summer. Reviewed September calendar and upcoming activities.

**Old Business**:

1. FOLL Update: FOLL assisted financially with prizes for the reading programs. Later in September, they will be recruiting new members and looking to bring on a new Treasurer.
2. Marj gave an update on the construction close-out.

**New Business:**

1. Policy Review: The Telephone/Fax Policy has been updated. Kathy Sauchuk made a motion to accept the new policy; seconded by Sherry Silver; unanimously approved.
2. Roof Leak: Marj gave an update on the roof leak situation. She will contact Carlisle to discuss the warranty with their local representative.
3. Part-time Maintenance person: Discussion was held regarding the recruitment of an “as-needed” maintenance person. Marj is waiting to hear back from the Civil Service office.

**Treasurer’s Report – July 2023**: No report for this month.

**Approve Payment of Bills – July 2023**: Barbara Kelly moved to approve the total bills of $9,734.55; seconded by Sherry Silver; unanimously approved.

**Date of Next Meeting:** September 26, 2023 at 6:00 PM

Meeting adjourned by Karen Kaner at 7:04 PM